



Havelock Mussel Festival Inc.  
 Po Box 53  
 Havelock  
 Marlborough 7150  
 Email: office@havelockmusselfestival.co.nz

## Havelock Mussel Festival Incorporated Community Grants Application Form

1. Name of Applicant / Organisation:

2. Organisation Address:

3. Organisation Email Address:

4. Contact Person:

5. Contact Persons Postal Address:

6. Contact Persons Telephone Number:

7. Contact Persons Email Address:

8. Preferred method of Communication: Telephone Email Letter

9. Is your organisation GST registered: YES NO

10. If YES please provide GST Number:

11. Type of Organisation (E.g. Charitable Trust, non-profit body, sport club etc):

12. Reason for Application, I.E. What is the grant to be used for? (Please be specific):

Cost Breakdown (Quotes and/or evidence of costs would

13. be helpful, please attach a separate sheet of paper if required): Cost \$

14. Total amount applied for from Havelock Mussel Festival Incorporated: **Total \$**

15. Has the applicant / organisation applied for funds for the same purpose from any other source? YES NO

16. If YES please list

Date	Organisation	Purpose	Outcome

We agree that the information provided is true and correct.

**Chairperson:**

**Name**

---

**Signature**

---

**Date**

---

**Secretary:**

**Name**

---

**Signature**

---

**Date**

---

**Checklist**

- Photocopy your application
- Attach costing / quotes where possible
- Attach minutes of your organisation's resolution to apply for funds

The committee reserves the final discretionary right to approve grant applications.

On approval of a Havelock Mussel Festival Incorporated Community Grant, the applicant must provide within six months, receipts for proof of purchase for audit purposes.

Post to:  
HMF Grants  
PO Box 53  
Havelock 7150

## Grant applications close 28 June

---

<b>Havelock Mussel Festival Committee ONLY:</b>	
<b>Application Received:</b>	
<b>Amount approved:</b>	
<b>Signed (X2 Committee Members)</b>	
<b>Approved at Committee Meeting held on</b>	